

Bangor Area Comprehensive Transportation System

Policy Committee Meeting Minutes

October 20, 2015

Brewer Auditorium

Name	Representing
Rob Kenerson	BACTS
Cindy Meservey	BACTS
Dianne Rice	BACTS
Don Cooper	BACTS
Frank Higgins	City of Brewer
Belle Ryder	Town of Orono
Gerry Audibert	Maine DOT
Randall Barrows	Maine DOT
John Devin	Maine DOT
Scott Perkins	Town of Hermon
Dana Wardwell	City of Bangor
Dean Bennett	Town of Hampden
Rob Yerxa	Town of Orono
John Theriault	City of Bangor
Ron Harriman	Orrington/Old Town
Jeremy Clay	City of Bangor
Linda Johns	City of Brewer
Patrick Adams	Maine DOT
Aurele Gorneau II	Maine DOT
Paul White	Town of Orrington

Call to Order and Minutes Approval

Topic	Discussion	Action
Minutes	Frank Higgins called the October 20, 2015 meeting of the Bangor Area Comprehensive Transportation System Policy Committee to order at 9:37 am, at the Brewer Auditorium.	<i>Linda Johns made the motion to accept the minutes of September 15, 2015 Policy Committee meeting. Ron Harriman seconded the motion. Unanimously approved.</i>

Workplan and Holding WIN

Topic	Discussion	Action
	Funding was allocated from the Holding WIN in November of 2013 to fund up to \$400,000 as	

match for the Orono Round a-bout but it was not transferred. Because of this when the numbers were given during the June policy meeting they were not correct. Gerry and Dianne worked on the numbers and brought the last known update to the committee.

Dianne gave the figures available for the three signal projects. She explained that this figure takes into consideration the amount of funding requested for the Orrington project, which needs to be discussed today.

The bids for the Orrington project, WIN 20572.00, were opened in Augusta. All of them were over the estimated amount. In order to put the project out to bid again, the full amount of the estimate must be allocated to the project.

There was a question about whether the flashing beacon needed to be replaced. Aurele explained that it is DOT's policy to replace when work is done on an intersection. If the committee wants to keep the current flashing beacon, they will have to submit a letter of exception on this project.

This project was prioritized due to safety. The turn lane is crucial to the project due to the amount of truck traffic on the road. Everything is ready to move forward.

Rob and Dianne attended a scoping meeting at DOT. The culvert project was discussed. Due to environmental issues, the estimate has increased. Gerry Audibert added that the estimate was done by a bridge engineer and tends to be conservative. He believes the actual cost may be lower. He recommended funding preliminary engineering at this point. This will give DOT time to develop a design. Rob Yerxa said he would support doing only PE but wanted to leave the amount currently allocated in place but not add any more until more is known about the estimate. Gerry asked for a letter stating that it is understood that the project is not fully funded and the committee supports only doing PE at this time.

Rob Yerxa moved to add \$46,265 to the Orrington project. Belle seconded the motion. Unanimously approved

Rob Yerxa made a motion to put funding in place for preliminary engineering, knowing that the full amount of the estimate is not available. Linda Johns seconded the motion. Unanimously approved.

Belle Ryder made a motion to fund Union/14th Street in Bangor and Wilson/Thompson in Brewer and Ohio/14th street for PE only with the understanding that Ohio/14th Street project will be given first

	<p>The split in the holding WIN is a little short on state funding compared to federal funding. We can only spend as much of the Federal dollars as the State dollars can match. There are three signal projects that need funding.</p> <p>Union/14th Street in Bangor Ohio/14th Street in Bangor Wilson/Thompson in Brewer</p> <p>There is enough to fund two project. If more money is moved into the Holding WIN, the third project can be funded. It was suggested that Bangor choose which of the two projects is a higher priority.</p>	<p><i>priority for full funding when funding becomes available in the Holding WIN. Linda seconded the motion. Unanimously approved</i></p>
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BACTS Audit

Topic	Discussion	Action
	<p>BACTS received three proposals for the financial audit from Florida, Georgia, and Maine. We need an approved audited indirect rate in order to get a new contract in January. The timeframe is tight, so we have to move as quickly as possible.</p> <p>Rob asked for volunteers to review the proposals and recommend one. The review committee will consist of John Theriault, Belle Ryder, and Paul White. Rachel Grivois, who is the CPA working with BACTS staff to make QuckBooks more efficient, has received copies of each proposal and will give Rob feedback based on her knowledge.</p>	<p><i>Rob Yerxa made a motion to authorize Rob Kenerson and the review committee to review the proposals and award a contract for up to \$25,000. Ron Harriman seconded the motion. Unanimously approved.</i></p>

Accept Broadway Study as Final

Topic	Discussion	Action
	<p>The Broadway Corridor Study has been completed. A link to the study was sent out with the meeting notice to the Policy Committee.</p>	<p><i>Dana made a motion to accept the Broadway Corridor Study as final. John Theriault seconded the motion. Unanimously approved.</i></p>

Technical Issues

Topic	Discussion	Action
	<p>Bangor – Main Street to Hammond Street has been paved. The crew is getting ready to shut down the project for the winter. The Penobscot Corridor signal project will be complete next week.</p> <p>Brewer – Wilson Street is complete. There were areas of concern that will be listed in a punch list for the spring. Elm Street is also done. There was approximately 1400 feet of mainline that couldn't get a compaction test. It needed to be milled and repaved. Parkway South will be paved next year.</p>	

Transit Report

Topic	Discussion	Action
	<p>The Orono shuttle will be expanding. The Avenue and Grove owners will jointly fund the service. Another company is building additional apartments in Orono. This will be served by the current service.</p> <p>An amendment to the TIP needs to be done in order to allow the Community Connector to drawdown funds. The funds will be used to purchase two new buses, three rehabilitated buses, and support equipment. The notice will be located on the BACTS website and sent out to interested and affected parties for comments.</p>	<p><i>Belle Ryder made a motion to approve the TIP Amendment, contingent on receiving no negative comments. Dana Wardwell seconded the motion. Unanimously passed.</i></p>

Maine DOT

Topic	Discussion	Action
	<p>Gerry talked about the Orono round-about. A group met at DOT to look at modifying the concept sketch. Some are questioning whether some are needed. The traffic volume is larger than when they started. They are looking at what is needed if they went with the least cost alternative. Once the reassessment is done, they will ask Dianne, Rob and the Town of Orono to look at the project.</p>	

Patrick Adams distributed PACTS' Regional Bicycle and Pedestrian Facility Design Guidance document. He thought it would be a good resource for the committee for future projects.

Other Business

Topic	Discussion	Action
	<p>Rob spoke with Scott Rollins regarding the rural contract. Maine DOT has decided the base contract will be \$15,000. Anything that comes up beyond this will have to go out as RFP. The existing organizations that already have a contract with the state for the rural funds are already qualified to respond to RFPs. Others will need to be prequalified.</p> <p>Federal Highway has three people from the Inspector General's office coming to BACTS tomorrow. They will be looking at the program.</p> <p>Dianne had asked for projects for the 2019 process in September. She has been going out collecting data now rather than waiting for spring. There were a couple projects that could not be done due to construction in those areas. If she can't get them done this year she will finish them up in the spring. Providing she can complete the data collection, she will bring the list to the November meeting for the committee to short-list. If the missing data cannot be collected the full list of 21 projects will be submitted to DOT opposed to a shortened list. Since many of these are repeat projects from years past it isn't really a big deal. By getting this list to DOT now will allow them plenty of time to review and give any feedback on the projects. BACTS will hire an independent contractor to do estimates as they have in years past. The project ride will be scheduled for the spring as soon as weather allows. The committee will then pick the final projects for funding from the complete list in the spring.</p>	

Topic	Discussion	Action
Adjournment		<i>The meeting was adjourned at 11:27 a.m.</i>