

Bangor Area Comprehensive Transportation System

Policy Committee Meeting Minutes

November 15, 2016

Machias Savings Bank

Name	Representing
Rob Kenerson	BACTS
Cindy Meservey	BACTS
Dianne Rice	BACTS
Rob Yerxa	Town of Orono
Don Cooper	BACTS
Jeremy Caron	City of Brewer
John Theriault	City of Bangor
Darryl Belz	Maine DOT
John Devin	Maine DOT
Dana Wardwell	City of Bangor
Belle Ryder	Town of Orono
Frank Higgins	City of Brewer
Laurie Linscott	City of Bangor

Approval of Meeting Minutes

Topic	Discussion	Action
Minutes	Rob Yerxa called the November 15, 2016 meeting of the Bangor Area Comprehensive Transportation System Policy Committee to order at 9:36 am, at Machias Savings Bank.	<i>Belle Ryder made the motion to accept the minutes of September 20, 2016 Policy Committee meeting. Frank Higgins seconded the motion. Unanimously approved.</i>

BACTS Public Participation Policy & By-Laws Review

Topic	Discussion	Action
	<p>All of the MPOs are working on the Public Participation Policy to make sure all have the same timeframe for public comments.</p> <p>BACTS' 990 has a list of directors for the corporation. Anyone on the Policy Committee is considered a director. We may want to change the list of directors to only voting members.</p>	

2019-2020 Capital Work Plan

Topic	Discussion	Action
	<p>Dianne explained that this process is a little different than previous years. Usually the Committee is short-listing the project list so she can collect current data for the scoring process. She has already collected the most current data and the scores you see will not be changing. For cost savings, we are having you short list this list to have a consultant do the estimates on only those that have potential to make it to the final list. Some projects will need full estimates where others only need updating. In addition, If the Committee wants to continue using a consultant to do the estimates, we need to send out an RFP. The Committee agreed to use a consultant.</p> <p>Dianne distributed a list of the projects submitted. The projects in yellow are the projects that will need complete estimates done. In some cases, the scope has been changed on some projects that were previously submitted. We would like to get the list down to 15 projects. The preservation and OSI projects are listed in order of scores highest to lowest.</p> <p>The Old Town Stillwater Avenue project may be covered by the bridge project.</p> <p>Rob Yerxa suggested that Bangor look at their five projects to prioritize. The REH 1 project for Orono is more of a placeholder. It needs to remain on the list in the event more funding is needed.</p> <p>Dianne indicated that these remaining projects will go to the State for review. Although the Bradley projects scored low and most likely won't ever be funded, leaving the Bradley projects on the list lets the State know these will never be funded through BACTS due to low scores and other options should be sought out at the state level</p>	<p><i>John Theriault made the motion to eliminate Preservation 11, 16, 12, 2, 5, and 3 from the list of projects. Belle Ryder seconded the motion. Unanimously approved.</i></p>

Technical Issues

Topic	Discussion	Action
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Construction Updates	<p>Bangor</p> <ul style="list-style-type: none"> • Union Street is done. • Ted is working on the design for Broadway for next year. <p>Brewer</p> <ul style="list-style-type: none"> • Eastern Avenue culvert / Bridge project is complete. • The Rapid Flashing Beacon on Hardy Street is done. 	
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Transit Report

Topic	Discussion	Action
	<p>Don asked the Committee to let Laurie know if there is any new planning in their community. If planning is done without transit input, it may not be possible to get the bus to a location that is most convenient for consumers. Part of the planning process is educating advocacy groups on how the process works.</p>	

Other Business

Topic	Discussion	Action
	<p>The auditors were in the BACTS office yesterday. They had some suggestions for staff. The Indirect rate is too low. The report should be done next week.</p> <p>The first meeting for the Stillwater Avenue Advisory Committee is scheduled for Friday. The Transit Task Force is scheduled for the same time. Don will attend the Transit meeting.</p> <p>BACTS is working with DOT on how GIS is used in MPOs. We are currently not using GIS.</p> <p>Dianne explained the Work Plan calendar. The list that was short-listed today will go to DOT. They have until March or April to review. The project ride will probably occur in April. We will only be</p>	

	<p>looking at the new projects. The list will be finalized in June.</p> <p>Rob was asked by the Commissioner to sit on the Statewide Traffic Mobility Report Team. A draft report is due in August of 2017.</p> <p>BACTS is interested in using Federal Highway's INVEST (Infrastructure Voluntary Evaluation Sustainability Tool). This is an online tool used to evaluate the planning process. Tom Reinauer received a grant to go through the evaluation. BACTS staff will be doing the evaluation in-house and bring results back to the Committee. Rob will be meeting with the Governance Committee immediately after this meeting to discuss the new health insurance rates for 2017.</p>	
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Topic	Discussion	Action
Adjournment		<i>The meeting was adjourned at 11:03 a.m.</i>