

# Bangor Area Comprehensive Transportation System

## Policy Committee Meeting Minutes

May 20, 2014 9:30 am

Brewer Auditorium

Name	Representing
Cindy Meservey	BACTS
Rob Kenerson	BACTS
Don Cooper	BACTS
Rob Yerxa	Orono
Dana Wardwell	Bangor
Bob Osborne	Hampden
David Pardia	Penobscot Nation
Frank Higgins	Brewer
David Gould	Bangor
Barbara Veilleux	Penobscot County
Mike Gladu	Milford
Linda Johns	Brewer
Scott Rollins	Maine DOT
Scott Perkins	Hermon
Ron Harriman	Orrington
Gerry Audibert	Maine DOT

### Call to Order and Minutes Approval

Topic	Discussion	Action
Minutes	Frank Higgins called the May 20, 2014 meeting of the Bangor Area Comprehensive Transportation System Policy Committee to order at 9:39 am, at the Brewer Auditorium.	<i>Linda Johns made the motion to accept the minutes of April 15, 2014 Policy Committee meeting. Bob Osborne seconded the motion. Unanimously approved.</i>

### Financial Services Contract

Topic	Discussion	Action
	<p>An RFP for financial statements, compilation of MAAP, and 990 was advertised. Loiselle, Goodwin and Hinds was the only respondent to the RFP. Their bid was \$7,000.</p> <p>Beginning January 1, 2015, the Federal government will require a complete financial audit of any agency that receives more than \$750,000 in-state and federal funds annually. The State of</p>	<i>Rob Yerxa made the motion to accept the proposal from Loiselle, Goodwin and Hinds for the financial statements, compilation of MAAP, and 990 for BACTS for 2014. Bob Osborne seconded. Unanimously approved.</i>

	<p>Maine still requires a complete audit if the agency receives more than \$500,000. If BACTS takes in any more business, a complete audit will be needed. Rob will meet with state legislators to see if they will put in legislation to raise this to \$750,000 to match the federal law.</p> <p>In order for BACTS to gain tax exempt status in Maine, BACTS needs to be written into the law as PACTS is. Rob is still working on this.</p>	
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**Technical Issues**

<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
<p><b>Construction Updates</b></p>	<p>The Brewer and Hampden project construction bids were opened. The Hampden project, WIN 20388.00, bid came in \$5,700 under estimate. Pike was the winning bidder. The Brewer project, WIN 20394.00, bid came in \$94,600 over the \$645,930 estimate.</p> <p>The Holding PIN has a 10% contingency fund set aside for cases like this. These two projects combined are a little under 10%. Maine DOT is asking BACTS to approve transferring \$95,000 from their Holding PIN 022513.00 to WIN 20394.00 so they can award the project.</p> <p>Wilson Street, Brewer – the gas line relocation will be finished on time. The project is projected to be done by the end of July.</p> <p>Hampden – A new sewer line is going in on 1A beginning at Western Avenue.</p> <p>Old Town – The public comment period ended with no comments. A workplan meeting has been set up for tomorrow to approve funding.</p> <p>John Rouleau contacted Rob because Old Town is having problems with signals. Rob told John that Old Town is the only town not using Bangor to handle traffic signal maintenance. John is looking to add detection on signals. City Council approved doing whatever it takes to fix the problem.</p>	<p><b>Rob Yerxa made a motion to approve using \$95,000 of the Holding PIN funds for the Brewer project. Bob Osborne seconded. Unanimously approved.</b></p>

Topic	Discussion	Action
	<p>This annual TIP amendment changes the previous estimate into real dollars. The Public Comment period for this amendment ends on June 9. BACTS needs approval for the amendment contingent on getting no comments between now and June 9. Any comments received will be brought back to the Policy Committee.</p>	<p><b><i>Bob Osborne made a motion to approve the TIP Amendment at the end of the comment period if there are no comments. Linda Johns seconded the motion. Unanimous.</i></b></p>

**Other Business**

Topic	Discussion	Action
<b>URIP</b>	<p>Dana Wardwell asked Don if the URIP funding was being allocated differently this year. Don explained that the towns no longer get funded according to how much they spend on transit. The program has gone away.</p>	
<b>Legislation</b>	<p>The Senate is marking up the committee document on the next transportation bill. It probably will not be passed by the fall. It looks like flat funding. There has been nothing about eliminating the MPOs.</p>	
<b>County Commissioners</b>	<p>The Penobscot County Commissioners are looking at the void in rural transportation planning since MDOT has not contracted with EMDC as they had in the past. The Commissioners talked with John Noll, formerly of EMDC, and Rob. They are at the very early stages, and the Commissioners asked Barbara Veilleux to attend the Policy Committee meetings to see if there is anything the County could offer the Committee.</p>	
<b>Committee Meals</b>	<p>Rob has been in discussions with Maine DOT concerning committee meals. The only way food is considered a justified expense is when participants of a meeting would be missing a meal by attending. BACTS needs to get prior approval for the TIM meeting meals.</p>	
<b>Rob's Review</b>	<p>Rob's contract ends at the end of May, so it is time for his review. A message will be sent out to get the Governance Committee members' schedules.</p>	

<b>Milford</b>	Rob needs to know what the Governance Committee wants from him for the review.	
<b>Broadway Study</b>	The contract for Milford signals has been signed. Sewall has a contract for \$8,800.  Dana and Rob will discuss the RFP for the study after today's meeting. They are hoping to come back to the July meeting with a recommendation of who to hire.	
<b>STIC</b>	The four MPOs are putting in a proposal for funding to look at GPS and traffic incident location. The proposal looks at ways to use cell technology to get the first responders to the right place when there is an incident.	
<b>GOMaine</b>	Don is on an advisory committee for GoMaine. They used to run the Van Pool. Most use was connected with Southern Maine. There is funding from the Maine DOT and Maine Turnpike. The advisory committee will be discussing what GoMaine should be doing in the State of Maine.	
<b>Transportation Meeting</b>	Rob received an email from Representative McLean, a member of the Legislative Transportation Committee, from Gorham requesting a meeting to see what is going on with transportation in this area. There is a representative of Brewer on the committee as well. After the project list is done, Rob will invite at least these two to a Policy Committee meeting.	

<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
		<i>The meeting was adjourned at 10:50 a.m.</i>