

Bangor Area Comprehensive Transportation System

Policy Committee Meeting Minutes

June 16, 2015

Brewer Auditorium

Name	Representing
Rob Kenerson	BACTS
Cindy Meservey	BACTS
Dianne Rice	BACTS
Brett Hart	Sewall
Frank Higgins	City of Brewer
Belle Ryder	Town of Orono
Barbara Veilleux	Penobscot County
Sean Currier	Hampden
Mike Gladu	Town of Milford
Gerry Audibert	Maine DOT
Laurie Linscott	City of Bangor
Rob Clewley	Maine DOT
Dana Wardwell	City of Bangor
Ted Trembley	City of Bangor
Ron Harriman	City of Old Town/Town of Orrington
Rob Yerxa	Town of Orono
Carlos Pena	FHWA
John Theriault	City of Bangor
Scott Perkins	Town of Hermon
Linda Johns	City of Brewer

Call to Order and Minutes Approval

Topic	Discussion	Action
Minutes	Frank Higgins called the June 16, 2015 meeting of the Bangor Area Comprehensive Transportation System Policy Committee to order at 9:34 am, at the Brewer Auditorium.	<i>Belle Ryder made the motion to accept the minutes of May 19, 2015 Policy Committee meeting. Linda Johns seconded the motion. Unanimously approved.</i>

Orrington: Snow's Corner Project

Topic	Discussion	Action
	The Snow's Corner project in Orrington is ready to go out to bid next month. The Maine DOT needs an additional \$26,500 due to the PE cost overrun. A redesign was done to shift the roadway centerline	<i>Belle Ryder made a motion to increase funding for the Orrington project by \$26,500 from the holding PIN. Mike Gladu seconded</i>

	south to reduce impacts to abutters. The cost of construction is up due to the increase in unit price.	<i>the motion. Unanimously approved.</i>
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2018 BACTS Work Plan Project Selection

Topic	Discussion	Action
	<p>Maine DOT has agreed to fund the Orono project by 1/3 federal, 1/3 state and 1/3 local. The federal share of \$170,789 would come out of the FY2018 allocation. . While DEP has a grant program that could fund \$95,000, Rob asked the Committee to vote on the project as though the town does not get the funding from DEP. This project was approved for 2018 funds. The committee agreed to fund the 1/3 federal portion out of the 2018 allocation.</p> <p>The Hampden project had previously been approved for \$1.2 million for the Route 1A project in the 2016/2017 Capital Work Plan. This funding can be used in addition to funding from the FY2018 allocation to complete the Route 1A Hampden corridor project. Maine DOT offered to allow BACTS to fund the full project over 3 years. BACTSW staff didn't believe the Policy Committee would want to put that much money into this project annually, so we developed costs for a 5 year pay back. The options are:</p> <p>Option 1– taking out the concrete would require an additional \$4,450,000 which breaks down to \$1,483,333 per year for 3 years or \$986,816 per year over 5 years.</p> <p>Option 2 - leaving the concrete and just widening the road would cost an additional \$3,450,000.00 or \$1,150,000 per year for 3 years or \$690,000 per year for 5 years.</p> <p>After much deliberation the committee voted to fund Option 2 with the 5 year term.</p> <p>There was discussion on using money left in the Holding PIN in order to fund <i>more projects</i></p> <p>The complete project list selected by the Committee is as follows:</p> <p><i>Rehab 1, Orono, 59 Main street</i></p>	<p><i>Rob Yerxa made a motion to fund the Hampden project over the 5 year term leaving the concrete core in and widening the road. Belle Ryder seconded the motion. Motion passed with two opposed.</i></p>

<p>Preservation 9, Bangor, Maine Avenue – Johnson Street to Venture Way @ \$567,828</p> <p>Preservation 5, Brewer, Wilson Street, Thompson to Dirigo @ \$468,320</p> <p>Preservation 10, Bangor, Maine Avenue – Venture Way to Hammond @ \$577,410</p> <p>OSI an G1, Bangor, Ohio and Fourteenth @ \$240,865</p> <p>OSI 8, Bangor, Ohio and Fourteenth @ \$210,837</p> <p>OSI 2, Brewer, Wilson Street and Walton Drive @ \$34,925</p>	<p>Belle Ryder made a motion to approve funding PRES 9, PRES 5, PRES 10 OSI & G1, OSI 8 and OSI 2 using FY2018 allocation and using \$623,521 from the Holding PIN to fund these projects. Linda Johns seconded the motion. Unanimously approved.</p>
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Technical Issues

Topic	Discussion	Action
<p>Construction Progress Updates</p>	<p><u>Bangor</u> – Main Street storm drain finished. Trees have been planted and the lights are done. A construction meeting for Broadway will be held tomorrow.</p> <p><u>Brewer</u> – Wilson Street is due to start right away. Elm Street will be paved in the fall.</p> <p><u>Milford</u> – A 760 foot utility upgrade will be done on Call road. The project will be awarded tomorrow night. The job must be done by August 31.</p>	

Transit

Topic	Discussion	Action
	<p>Hampden is investigating discontinuing the Community Connector Saturday service on the Hampden Route to save money in their annual budget.</p>	

Maine DOT

Topic	Discussion	Action
	The bid for the Orono Stillwater and Bennoch Road project came in under project estimate.	

Other Business

Topic	Discussion	Action
	<p>Rob announced that BACTS staff has moved the office from Suite 102 to Suite 104. The new office has more room.</p> <p>Rob talked with Dan Stewart asking when the Rural contract will be out. Dan indicated that it would be out in a couple weeks. It has now been four weeks, so Rob will call.</p> <p>Rob’s contract has expired. Cindy will send out a request to the Governance Committee for available dates to meet.</p> <p>Rob is hiring a CPA to help optimize QuickBooks. This will allow him to print meaningful reports.</p> <p>A motion is needed to change the Financial Policies and Procedures. The current language reads as follows:</p> <p><i>Requests for Proposals will be issued in accordance with the Maine Department of Transportation selection process as outlined in the last Maine DOT Municipal Planning Organization Guide.</i></p> <p>Rob would like to add “for any contract that will be direct invoiced and has federal dollars involved.”</p> <p>The Maine DOT is moving to doing the TIP process every year. The document must go out to public comment. Hopefully changing the process from two years to one will eliminate TIP amendments.</p> <p>Dianne announced that the State has encourage BACTS to start the next process as soon as the</p>	<p><i>Belle Ryder made the motion to approve the suggested changes with the RFP process going to the Policy Committee. Dana Wardwell seconded the motion. Unanimously approved.</i></p>

current process is completed. Dianne will be sending out a request for projects next month.

Dana Wardwell indicated that the latest report on the left turn off I-95 onto Stillwater Avenue may be changed by the Christmas shopping season.

Bangor is sent staff to look at diverging diamond interchange. Dana indicated the Committee could find videos online.

Rob announced that now that the next project selection process will be starting, it is time to look at the scoring criteria to see if the Committee wants any changes. This will be put on the next Agenda.

Topic	Discussion	Action
Adjournment		<i>The meeting was adjourned at 11:42 a.m.</i>