

Bangor Area Comprehensive Transportation System

Policy Committee Meeting Minutes

July 19, 2016

Machias Savings Bank

Name	Representing
Rob Kenerson	BACTS
Cindy Meservey	BACTS
Dianne Rice	BACTS
Frank Higgins	City of Brewer
Don Cooper	BACTS
John Theriault	City of Bangor
Rob Yerxa	Town of Orono
Barbara Veilleux	Penobscot County
Dana Wardwell	City of Bangor
Linda Johns	City of Brewer
Scott Perkins	Town of Hermon
Belle Ryder	Town of Orono
Randall Barrows	Maine DOT
Carlos Pena	FHWA
Paul White	Town of Orrington
Sean Currier	Town of Hampden
Chris Mann	Maine DOT

Approval of Meeting Minutes

Topic	Discussion	Action
Minutes	Frank Higgins called the July 19, 2016 meeting of the Bangor Area Comprehensive Transportation System Policy Committee to order at 9:36 am, at Machias Savings Bank.	<i>Linda Johns made the motion to accept the minutes of June 21, 2016 Policy Committee meeting. Belle Ryder seconded the motion. Unanimously approved.</i>

Holding PIN Transfer

Topic	Discussion	Action
	The Ohio/14 th Street project was discussed last month. The project was on last year's list as the last one funded. Only preliminary engineering was funded. The Committee had decided that once funds in the Holding PIN were available, the remainder of the project would be funded.	

	<p>moving it to right-of-way in the event of any issues. If the funds are not used for right-of-way, it will be moved back to construction.</p> <p>Rob explained to the Committee that these two modifications do not need to go out for public comment. The Committee needs to approve the modifications in order to add them to the TIP.</p>	<p><i>Belle Ryder made the motion to accept the modifications as presented. Dana Wardwell seconded the motion. Unanimously approved.</i></p>
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Long Range Plan - Freight

Topic	Discussion	Action
	<p>Don has been working on the Freight section of the Long Range Plan. He wrote this section as an informational piece for the public. The section lays out where BACTS can act and where it cannot. BACTS area does not include seaports, airports, railroads, and pipelines. However, BACTS may be included in planning highways connected to any of these facilities.</p> <p>A truck study was done in 2007 and is still available on the BACTS website. Rob has asked the Bangor Airport for a copy of their master plan. This information is used in the Long Range Plan.</p> <p>Rob asked if any municipalities have seen any issues with freight. The City of Brewer has had incidents related to the movement of windmill parts through the City. Some signals have been damaged.</p> <p>Rob asked the Committee to read through the section and provide any comments.</p>	

Contracts: Accounting Services of Maine, LLC

Topic	Discussion	Action
	<p>Rachel Grivois assisted BACTS staff prepare for the audit last year and set up QuickBooks to work more efficiently. She will be working with Cindy on a Financial Review. Rachel's contract will be effective until July 31, 2017.</p> <p>BACTS will still need someone to complete the 990, so Rob is sending out an RFP.</p>	<p><i>Belle Ryder made the motion to authorize Rob Kenerson to sign a contract with Accounting Services of Maine, LLC to provide assistance with Financial Review. Linda Johns seconded the motion. Unanimously approved.</i></p>

Technical Issues

Topic	Discussion	Action
<p>Construction Updates</p>	<p>Bangor</p> <ul style="list-style-type: none"> • Hammond/Ohio Streets will be signalized by next week. The paving is completed on Hammond Street. • Mill and fill will start in August on Union Street from I-95 to Griffin Road. • Thibodeau is putting the water line in on Broadway. <p>Brewer</p> <ul style="list-style-type: none"> • Parkway South mill and fill is going well. The culvert was replaced. Maine DOT paid for part of the project and the City paid for part of it. • The Eastern Avenue culvert project will be starting soon. There is a requirement to post signs about the closure two weeks prior to beginning the work. <p>Hampden</p> <ul style="list-style-type: none"> • A paving contract will be awarded for Emerson Road. Culverts need to be replaced before school starts. <p>Orono</p> <ul style="list-style-type: none"> • I-95/Stillwater complete. The intersection has been signalized. Paving of Stillwater from I-95 to Bennoch Road will begin on August 1. Old Town plans to tie into the project at the town line and go to Bennoch Rd. <p>Hermon</p> <ul style="list-style-type: none"> • Route 2 intersection is going out to bid. 	

Transit Report

Topic	Discussion	Action
	<p>The year-end estimate is 890,000 riders. This is less than last year. The Black Bear shuttle ridership is</p>	

	down as well. Don talked with a couple seniors from UMaine who questioned students on campus and found 70% of those questioned had no idea the bus was free for them.	
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MDOT Report

Topic	Discussion	Action
	<p>The Milford project is under construction again. The temporary water service has been installed.</p> <p>Route 1A project in Holden should be completed by the end of this week.</p>	

Other Business

Topic	Discussion	Action
	<p>Rob discussed the RFP for the Stillwater corridor study in Old Town and Orono. A meeting was scheduled for the afternoon in Old Town. There have been questions on the traffic volumes. Projects show traffic volume is down. The Maine DOT is looking at replacing the two bridges over the Stillwater River with two-lane bridges with Bicycle/Pedestrian access. Rob is looking for authorization to put out the RFP. The study will cost about \$40,000 to \$45,000. The funding is included in the Long Range Plan. Rob hopes to come back next month for approval to hire.</p> <p>The second study is one for the Bicycle/Pedestrian study. This will cost about \$30,000 to \$35,000, and will be funded under the Long Range Plan as well.</p> <p>Dianne will be sending out a notice requesting projects for the 2020/2021 TIP. This will allow her to collect some of the data this year. BACTS will be doing both years together but sending only one year's project list at a time to Maine DOT.</p> <p>Rob attended a state-wide meeting in Augusta. There was an incident in Waterville that kept the road closed for a great deal of time. Dale Doughty has been charged with getting the TIM training out across the state. Rob suggested finding a champion before giving out funds. The process needs a</p>	<p><i>Belle Ryder made the motion to authorize Rob Kenerson to send out the RFP for the Stillwater Corridor Study barring any major changes after the meeting in Old Town. John Theriault seconded the motion. Unanimously approved.</i></p>

	champion in order to get the right people at the table. This was a good starting point.	
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Topic	Discussion	Action
Adjournment		<i>The meeting was adjourned at 11:12 a.m.</i>