

# Bangor Area Comprehensive Transportation System

## Policy Committee Meeting Minutes

January 17, 2017

Machias Savings Bank

Name	Representing
Rob Kenerson	BACTS
Cindy Meservey	BACTS
Dianne Rice	BACTS
Connie Reed	BACTS
Rob Yerxa	Town of Orono
Don Cooper	BACTS
Jeremy Caron	City of Brewer
John Theriault	City of Bangor
Darryl Belz	Maine DOT
John Devin	Maine DOT
Dana Wardwell	City of Bangor
Belle Ryder	Town of Orono
Frank Higgins	City of Brewer
Laurie Linscott	City of Bangor
Scott Rollins	Maine DOT
Sean Currier	Town of Hampden
Jeremy Clay	City of Bangor
Michael Crooker	City of Bangor
Carlos Pena	FHWA
Sean Gambrel	City of Bangor
Chris Reardon	Town of Milford
Linda Johns	City of Brewer
Erik Dasilva	Bicycle Coalition of Maine

### Approval of Meeting Minutes

Topic	Discussion	Action
Minutes	Rob Yerxa called the January 17, 2017 meeting of the Bangor Area Comprehensive Transportation System Policy Committee to order at 9:31 am, at Machias Savings Bank.	<i>John Theriault made the motion to accept the minutes of November 15, 2016 Policy Committee meeting. Frank Higgins seconded the motion. Unanimously approved.</i>

**Community Connector Proposed Designated Stops Presentation**

Topic	Discussion	Action
	<p>Jeremy Clay of the Community Connector attended the meeting to talk about the proposed designated stops for the buses. He explained that many riders don't understand that the bus currently has designated stops in different areas. Currently the bus stops when someone is standing on the side of the road and flags the bus. This causes the bus to stop several times in small areas, which causes delays in the schedule. Another problem is that there is not enough signage.</p> <p>Many cities are changing to designated stops. One advantage to doing this is less wear and tear on the vehicles. Another advantage is that once signage is up and designated stops have been identified, it will be easier to help riders calling the office to find out where they can catch the bus.</p> <p>The Community Connector is using GPS and GIS to determine the best places for stops. The Office put GPS trackers on each bus from April to June 2016. The device tracked the opening of any door on the bus. The areas with high usage are being considered for designated stops.</p> <p>The Community Connector Office will begin phasing in the designated stops in April or May, starting with Hammond and Union Streets. There will be a transition period of approximately 30 days.</p> <p>Jeremy also explained that, as part of the Title VI requirements, the shelters at each stop must be maintained. The Community Connector does not employ maintenance workers, so it would be more cost effective for the municipalities to help maintain them. Rob mentioned that when an ADA complaint comes into the office, there is a lengthy process to correct the problem. Jeremy indicated that a map could be created showing where the complaints are coming from so municipalities are aware of the problem areas.</p>	

**Transit Report**

Topic	Discussion	Action
	<p>The City of Bangor is looking at design alternatives for Pickering Square. In the past, many different sites were evaluated as possible Bus Hubs, but there were no sites that fit the need.</p> <p>Many improvements can be made to the current location to make it safer for the parking garage, buses, and pedestrians.</p> <p>The Task Force will meet at the end of this month.</p>	

**Approval of TIP for Public Comment**

Topic	Discussion	Action
	<p>The Transportation Improvement Plan (TIP) for FY 2017-2020 is ready to go out for public comment. The document includes those projects the Committee Members submitted for their communities, as well as any project Maine DOT has within the BACTS boundary. Rob and Dianne have reviewed the lists and contacted DOT for a couple changes.</p> <p>Rob pointed out some of the larger projects in the document such as I-395 expansion and the Stillwater Avenue/College Avenue bridges, approaches and intersections.</p> <p>Belle explained that the Orono culvert project is in the PE process now. The construction will be in 2018. She noted that the address should be changed to 429 Main Street rather than 59 Main Street.</p> <p>Dianne explained that there are two different lists in the document. One is the list of prioritized projects, and the other is the short-list the Committee submitted.</p> <p>Rob asked for approval to put the document out for public comment. If approved, the document will go out tomorrow for 30 day comment period.</p>	<p><b><i>Dana Wardwell made the motion to approve putting the DRAFT FY 2017-2020 Transportation</i></b></p>

	Any comments received on the BACTS sponsored projects will be addressed by the Committee. Any comments on the State sponsored projects will be forwarded to the State.	<b><i>Improvement Plan out for the 30-day public comment period. John Theriault seconded the motion. Unanimously approved.</i></b>
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**Stillwater Avenue Corridor Study Update**

Topic	Discussion	Action
	Gorrill-Palmer was the engineering firm chosen to do this study. The Advisory Committee has met, and there is a public meeting scheduled on January 18 at 6:30 p.m. in Old Town. The notice for the meeting was sent out and put on social media.	

**Technical Issues**

Topic	Discussion	Action
<b>Construction Updates</b>	<p>Orono</p> <ul style="list-style-type: none"> <li>• Rob met with roundabout team in Augusta. The project will be ready to go out to bid in November 2017, with construction in 2018.</li> </ul> <p>Bangor</p> <ul style="list-style-type: none"> <li>• Ted is working on the Broadway project to include some of the suggestions from the study. He will meet with the City, then there will be a public meeting.</li> </ul> <p>Brewer</p> <ul style="list-style-type: none"> <li>• Maine DOT will be doing an overlay on North Main Street from State Street out through Clifton. The bidding process will be in February, with an early spring start.</li> </ul>	

**Maine DOT Report**

Topic	Discussion	Action
	<p>Scott Rollins told the Committee the State’s workplan is now on their website. Each community can do an interactive search for projects in their community. The document also shows work that was previously done.</p> <p>Maine DOT has put a big push on safety. The number of pedestrian fatalities has doubled. The</p>	

	<p>State is working with the Bicycle Coalition of Maine and will ask for public input.</p> <p>John Devin also announced that the Roads Report has been put on the website.</p>	
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**Other Business**

<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
	<p>BACTS has received the Audited Overhead Rate and has sent it to Maine DOT. The State is asking for a few more reports. The staff is now reviewing the 990 and hope to have it completed in the next couple weeks.</p> <p>Rob is part of the mobility committee for the state. The topics include congestion and signals. The committee has met twice to date. They developed a questionnaire with 10 to 12 questions to send to other state DOTs. A similar report to the Roads Report will be developed by August of 2017.</p>	

<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
<b>Adjournment</b>		<i>The meeting was adjourned at 10:58 a.m.</i>