

# Bangor Area Comprehensive Transportation System

## Policy Committee Meeting Minutes

August 19, 2014 9:30 am

Orono Council Chambers

Name	Representing
Cindy Meservey	BACTS
Rob Kenerson	BACTS
Dianne Rice	BACTS
Rob Yerxa	Orono
Dana Wardwell	Bangor
Bob Osborne	Hampden
Scott Rollins	Maine DOT
Frank Higgins	Brewer
David Gould	Bangor
Barbara Veilleux	Penobscot County
Scott Perkins	Hampden
Linda Johns	Brewer
John Devin	Maine DOT
Carlos Pena	FHWA

### Call to Order and Minutes Approval

Topic	Discussion	Action
<b>Minutes</b>	Frank Higgins called the August 19, 2014 meeting of the Bangor Area Comprehensive Transportation System Policy Committee to order at 9:36 am, at the Municipal Council Chambers in Orono.	<b><i>Bob Osborne made the motion to accept the minutes of July 8, 2014 Policy Committee meeting with the change on page 3. Linda Johns seconded the motion. Unanimously approved.</i></b>

### Broadway Corridor RFP

Topic	Discussion	Action
	<p>The RFP for the Broadway corridor study was sent to five firms from the State pre-approved list. Rob received one proposal. He only heard from one other firm indicating that they would not be submitting a proposal. The one proposal received was from T.Y. Lin.</p> <p>Dana Wardwell indicated that he had looked at the proposal and felt it was very thorough. Rob pointed out that the emphasis was on complete streets.</p>	

	<p>Frank Higgins opened the bid. The total bid was \$83,400.</p> <p>Rob was asked if there was enough money in the UPWP for this study, and Rob stat that there was.</p> <p>Rob Yerxa suggested giving T.Y. Lin a better idea on what is available for data. We may be able to get the cost on the budget lowered. Frank asked if this was a company BACTS wanted to work with. He explained that the Committee has control over the bottom line based on what data and support can be provided.</p>	<p><b><i>Dana Wardwell made a motion to open the bid. Linda Johns seconded the motion. Unanimously approved.</i></b></p> <p><b><i>Rob Yerxa made a motion to authorize Rob Kenerson and a representative from the City of Bangor to negotiate with T.Y. Lin to develop a contract not to exceed the amount in the bid. Scott Perkins seconded the motion. Unanimously approved.</i></b></p>
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### Status of Technical Committee

Topic	Discussion	Action
	<p>Rob Kenerson discussed inviting people on the Technical Committee to Policy Committee meetings. There are only a couple people on the Technical Committee who are not on the Policy Committee. Nothing in the By-Laws states the Technical Committee is necessary. There is no 30 day comment period for changing the By-Laws.</p>	<p><b>Rob Yerxa made the motion to dissolve the Technical Committee in lieu of special ad hoc committees as needed. Bob Osborne seconded the motion. Unanimously approved.</b></p>

### Technical Issues

Topic	Discussion	Action
<p><b>Stillwater Signals Old Town</b></p>	<p>There are no signal heads facing Dunkin Donuts. There was approximately \$470,000 left to cover the work as proposed by Sargent.</p>	<p><b><i>Dana Wardwell made the motion to authorize a change order for Old Town for \$20,000. Bob Osborne seconded the motion. Unanimously approved.</i></b></p>
<p><b>Construction Updates</b></p>	<p>Hampden – The mill and fill from Western to Kennebec is done.</p> <p>Bangor – Water is complete on Main Street, but sewer work is not. The Main Street safety improvements have been split into two projects. Maine Earth has projected \$1,160 for the curb work has been approved by the Finance Committee. It will be going to council with work starting after Labor Day.</p>	

	<p>Hogan Road widening is going out to bid. St. Joseph's widening is going out to bid next week.</p> <p>Brewer – Wilson and State Street projects are done.</p>	
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**Other Business**

<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
<b>TRB Conference</b>	Rob and Dianne attended the TRB conference in Vermont. The conference covered transportation planning for small and medium sized communities. Rob moderated three sessions.	
<b>Milford/Old Town Study</b>	Rob received a draft copy of the Milford/Old Town study. He made comments and sent the draft to Old Town and Milford. He will bring the study back to the Committee in September for approval.	
<b>TIM Proposal</b>	<p>The proposal for the Traffic Incident Management Group was submitted to STIC. The money needs to be committed by the end of August, so Rob expects to hear from the Committee soon.</p> <p>TIM is starting training for first responders in Orono, Brewer, and Bangor.</p>	

<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
		<i>The meeting was adjourned at 10:58 a.m.</i>