

Bangor Area Comprehensive Transportation System

Policy Committee Meeting Minutes

August 18, 2015

Machias Savings Bank

Name	Representing
Rob Kenerson	BACTS
Cindy Meservey	BACTS
Dianne Rice	BACTS
Don Cooper	BACTS
Belle Ryder	Town of Orono
Gerry Audibert	Maine DOT
Barbara Veilleux	Penobscot County
John Devin	Maine DOT
Scott Perkins	Town of Hermon
Jeremy Caron	City of Brewer
Dean Bennett	Town of Hampden
Rob Yerxa	Town of Orono
John Theriault	City of Bangor

Call to Order and Minutes Approval

Topic	Discussion	Action
Minutes	Rob Yerxa called the August 18, 2015 meeting of the Bangor Area Comprehensive Transportation System Policy Committee to order at 9:35 am, at the Machias Savings Bank.	<i>John Theriault made the motion to accept the minutes of June 16, 2015 Policy Committee meeting. Belle Ryder seconded the motion. Unanimously approved.</i>

Draft Cy 2016-CY2017 Unified Planning Work Program (UPWP)

Topic	Discussion	Action
	Rob brought the Committee's attention to the draft UPWP. He briefly discussed the tasks of the document. Task 5 Modeling Activities contains an activity to convert the existing TRIPS model to CUBE. TRIPS is an outdated software. CUBE is the new version of TRIPS and is more user-friendly and flexible. Rob is looking into using a consultant for modeling. The Portland area uses consultants for theirs.	

	<p>Task 6 Signal Improvement will be a problem for Dianne. Anyone getting access to the cabinets must be trained and certified due to the high voltage. BACTS may need someone from the Bangor to help with this task.</p> <p>Task 7 is Bicycle Pedestrian Planning. The plan needs to be updated so it can be included in the Long Range Plan, which is due next June.</p> <p>Task 8 Transportation Safety has an activity regarding the Systematic Safety Implementation Peer Exchange. Dianne will be heading to Tennessee next month to attend.</p> <p>Task 9, Transportation Security, includes the work BACTS staff does with the Traffic Incident Management group. The group has a goal of training 200 first responders this year. They are well on their way to meeting this goal. They are also looking to have a training exercise while I395 is closed.</p> <p>Task 14 deals with studies. Rob received a call concerning the bridges on Stillwater Avenue in Old Town. The 2004 Stillwater Avenue study from the Orono/Old Town line to College Avenue will be updated. John Devin announced there will be a Preliminary Public meeting on September 9 in Old Town. He will send out the information. Rob will invite the Project Manager to the next meeting for discussion.</p> <p>The UPWP document will come back again to next month's meeting. Committee members will receive a copy prior to the meeting.</p>	
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Technical Issues

Topic	Discussion	Action
	<p>Orono – Maine DOT overlays for Main Street, Bennoch Road, Kelley Road, and College Avenue are done.</p>	

	<p>Bangor – John Devin indicated Odlin Road began last night. Main Street and outer Broadway have been paved. Striping is still needed. The Hammond/Union/Clinton project went back out to bid. The new bid came in less than the first bid, but Bangor is still short. Lane Construction was awarded this project as well.</p> <p>Brewer – Wilson Street is repaving is due to begin this Sunday evening. Elm Street was awarded to Lane Construction and will begin in mid-September.</p>	
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Transit

Topic	Discussion	Action
	There was no report on Transit.	

Maine DOT

Topic	Discussion	Action
	<p>Gerry Audibert went over the shortfall for the projects that were selected with the 2018 allocation and holding PIN funds. He noted that we were short about \$100,000 but did see that there were project bids coming in under estimates and that there should be funds returning to the holding PIN. Dianne mentioned we discussed this at the last meeting and it was decided to submit the projects as they were selected realizing that when the time came to identify where the funding was coming from some projects could be cut or scopes reduced. Gerry said we will probably need to do that by the October policy meeting.</p> <p>Hampden three party agreements are being completed and the amount of allocation BACTS will need to pay in the first year would be a little higher, but only because the local share had to be paid up front. The remaining years will be slightly lower.</p>	

Other Business

Topic	Discussion	Action
Capital Work Plan	<p>Dianne discussed the 2019 schedule for the Capital Work Plan. She distributed a document with the tentative schedule on the front page. The election forms will be sent out to everyone after today's meeting. She explained that members did not need to fill out another form if they are submitting a project from the previous process unless the scope has changed.</p> <p>Dianne is planning on collecting data between September 1 and October 13. The committee will be creating the short list of projects at the October meeting.</p> <p>The Project Identification forms will be sent to Maine DOT on November 1 for their review.</p>	
Broadway Study	<p>The Broadway Study is in its final draft. The final may be done by next week.</p>	
BACTS Financials	<p>Rob signed a contract with Loisselle, Goodwin and Hinds for the same amount as last year. The financials need to be completed by the end of October.</p>	
Milford	<p>Mike Gladu has accepted a position with a private sector firm. He was unable to make today's meeting so asked Rob to pass on his thanks. He enjoyed being part of the Committee.</p>	

Topic	Discussion	Action
Adjournment		<p><i>The meeting was adjourned at 10:51 a.m.</i></p>