

Bangor Area Comprehensive Transportation System
Policy Committee Meeting Minutes
September 16, 2008

PRESENT:	Frank Higgins, Brewer	Rob Yerxa, Orono
	Bob Osborne, Hampden	Mike Laberge, MDOT
	Denis Lovely, MDOT	Jim Ring, Bangor
	Linda Johns, Brewer	Rob Kenerson, BACTS
	Terry Hannan, MDOT	Victoria Burpee, EMDC
	Bill Reed, Veazie	Rebecca Grzesik, EMDC

1. Call to Order

The Bangor Area Comprehensive Transportation System Policy Committee met on Tuesday, September 16, 2008 in the Penobscot Boardroom at EMDC, 40 Harlow Street, Bangor, Maine. Bill Reed called the meeting to order at 9:45 AM.

2. Approval of the July 15, 2008 Policy/ Technical Committee Meeting Minutes

The Policy Committee moved (by Jim Ring), seconded (by Linda Johns), and unanimously ***Voted: to approve the July 15, 2008 Policy/ Technical Committee Meeting Minutes as presented.***

3. EMDC Update: Victoria Burpee

Victoria Burpee, Vice President of Eastern Maine Development Corporation, updated the committee on EMDC’s Board and staff current status. She refreshed the Policy Committee on the multiple committees that the EMDC Board set up earlier this summer, and the status of the Presidential and Financial Director positions.

As of today, the Board is no longer accepting resumes for CEO, and once the resumes have all been gathered, the process will continue forward with reviews and selections. The board is also “taking their time” in the selection of CFO, looking for the “right fit” for EMDC; hopefully someone with non- profit experience. There will be two interviews today for the CFO position.

As of September 30, 2008 the EMDC’s fiscal year will end and the 2009 year will begin. Rachael Grivois is acting as Accounting Consultant and working with bookkeeping and the rest of the staff to assist with financial plans and other concerns. Thus far, with Rachael’s excellent assistance, the financial operations of EMDC are going smoothly and on schedule.

Mike Laberge, of MDOT, had some questions at this time for Vicki concerning the indirect rate cost. Vicki explained that Finance Committee and the EMDC Board are in the process of negotiating an appropriate indirect rate; also keeping in consideration the job structure of a CEO and CFO. EMDC is in hopes of dividing the future president’s salary between indirect and billable projects. EMDC’s Board agrees that the indirect rate needs to be maintained as well as continually/actively looking for funding resources.

4. Project Selection for 2010-2011 UTIP

Last month the Technical Committee met to discuss the project selection for the 2010-2011 UTIP. All of the projects have been scoped last summer, with a finished report from AMES.

Rob compiled a chart with the suggested projects, as well as the NHS projects being noted. The suggested list is as follows (or see the attachment):

- ✘ Fund NHS projects, REC-2 Brewer, Wilson Street and INT-2 Bangor, Maine Ave/Godfrey. BACTS not only needs to spend the money allocated to NHS projects for budgetary purposes, but also the two projects recommended have scored highly on the list of importance.
- ✘ Fund the OHIO STREET rehabilitation from Griffin Road to Blue Hill East. This project was delayed in the last “round”, and was temporarily fixed with a shim overlay, and the Policy Committee promised at that time to fund it in this TIP. The approximate cost of the rehabilitation will be \$844,254.00.
- ✘ * The rest of the projects recommended on the list were:
 - The first three **Rehabilitation** projects:
 - REH-3 Hammond Union-Cedar
 - REH-5 Hammond Cedar-I-95
 - REH-9 State Street Mullen to Eastern
 - The one **Resurfacing** project
 - RES-3 Pierce Road Toyota Drive to Eastern
 - The first three **Intersection** projects
 - INT-12 Wilson /Parkway South
 - INT-8 Hogan Road Corridor 8 intersections
 - INT-5 Broadway/ State
- ✘ Funding Stillwater Avenue in Old Town for \$ 846,261

Maine DOT briefly compared construction pricing with the AMES pricing and did not agree fully with the estimated amounts. MDOT will be submitting an official report by the end of October allowing for a full comparison of the pricing.

After a discussion of price comparison and project needs it was moved (Frank Higgins), seconded (Jim Ring) and unanimously **Voted: to accept the 2010-2011 UTIP project list proposed by the BACTS Technical Committee as is, with the project cost estimates reviewed on a case by case basis.**

5. Other Business

Last week representatives from Archangel, Russia came to EMDC to speak with BACTS about MPO's and transportation planning. They were visiting various MPO's through out the state because of the similarities between Maine and the area of Archangel; not only in size, but in landscape and natural resources.

This week Rob is going to Portland, Oregon for a National MPO Conference. He is invited to moderate the MPO Caucus segment of the conference.

Since the last time the Policy Committee met, Rob met with legal council, Hans Peterson, regarding the effects of BACTS being separate of EMDC and BACTS becoming its own umbrella organization. The assessment at this time has not been completed.

An update on the Corridor Study to date is that the Union Street project in Bangor is “up and running”, Broadway needs to have a press release sent out to alert the public of changes, and the report from J.W. Seawall should be in at the end of October; as of now, the contract for \$37,000 ends in October.

6. Adjournment

There being no further business, Jim Ring moved, Frank Higgins seconded, and was unanimously ***Voted: to adjourn the meeting at 11:15AM.***

*Respectfully Submitted by,
Rebecca Grzesik*