

Bangor Area Comprehensive Transportation System
Policy Committee Meeting Minutes
March 24, 2009 –Draft-

PRESENT:	Don Cooper- BACTS	Melissa Doane- Bradley
	Dana Wardwell- Bangor	David Pardilla- Penobscot Nation
	Bob Osborne- Hampden	Denis Lovely- MDOT
	Terry Hannan- MDOT	Charles Heinonen- Old Town
	Linda Johns- Brewer	Frank Higgins- Brewer
	Michael Aube- EMDC	Rob Kenerson- BACTS
	Rebecca Grzesik- EMDC	Rick Bronson- Bangor
	Rob Yerxa- Orono	Peggy Duval- MDOT
	Darryl Belz- MDOT	Dianne Rice- BACTS

1. Call to Order

The Bangor Area comprehensive Transportation System Policy Committee met on Tuesday, March 24, 2009 in the Penobscot Board Room of EMDC, 40 Harlow Street, Bangor, Maine.

Jim Ring, Vice Chair of the Policy Committee, called the meeting to order at 9:45AM.

2. Approval of the February 17, 2009 Policy/Technical Committee Meeting Minutes

The Policy Committee moved (Linda), seconded (Charlie), an unanimously ***Voted: to approve the February 17, 2009 Policy/Technical Committee Meeting Minutes as presented.***

3. Bangor Griffin Road/Cumberland Road Email Vote

Rob supplied a copy of the email vote that took place this month regarding the transfer of \$30,000 from the BACTS Holding PIN 14272.4 to put an additional \$13,000 for PIN 14790 Cumberland Street and an additional \$17,000 for PIN 14791 Griffin Road. It was moved (Frank), seconded (Michael), and unanimously ***Voted: to approve the email vote for the Bangor Griffin Road/ Cumberland Ave as it was written in the email.***

Next month's agenda will include a dialog on email voting in the future to clarify the voting duplication.

4. 2010-2011 TIP Amendment

Don provided a copy of the TIP: Transit Element to the committee for approval of an additional \$1,600,000 of funds to the TIP. This addition is new money, not a

reduction from another area. This money is to fund the purchase of four new BAT Buses. It was moved (Charlie), seconded, (Linda), unanimously **Voted: to amend the additional funding to the 2010-2011 TIP.**

5. ME Tomorrow Contract

The Maine Tomorrow Proposal was handed out for review. The goal for the contract is for financial and jurisdictional efficiency in maintenance as there has been many changes over the years. The funding amount is under \$25,000, therefore, the project does not need to go out to bid.

At this time, John Melrose from ME Tomorrow joined the meeting via telephone for questions. Peggy told John she wanted to see in the proposal a detailed budget, including tasks, overhead, indirect, profit, allocation of hours, as well as a salary cap because of the federal money regulations do apply.

Because of the detail and time constraints, John, Rob, and Peggy will have a meeting to discuss the specifics in moving forward and will come back to the committee next month for a vote or have an email vote on the contract.

6. EMDC Contract

Since the last meeting, Rob, Bill, Jim, and Michael met regarding the continuation of the contract between EMDC and BACTS. At this juncture, BACTS has decided to renew the contract with EMDC as members of the committee see the health of EMDC on the upswing. The Indirect cap will stay at 55% or lower. It was moved (Frank), seconded (Linda), and unanimously **Voted: to renew the contract between EMDC and BACTS.**

7. Rob Kenerson's Review

The staff was dismissed at this time.

The committee recommended the renewal of Rob's contract as recommended by the BACTS Personnel Committee. It was moved (Charlie), seconded (Linda), and unanimously **Voted: to renew Rob's contract for another year, as recommended by the BACTS Personnel Committee.**

8. Bicycle/Pedestrian Study Update RFP

BACTS received seven proposals from various contractors and made/ sent copies to all the BACTS represented towns and MDOT for review. At this time the committee ranked each of their choices. The first choice company to work on the Bicycle and Pedestrian Study with was Broadreach Planning & Design. It was moved (Charlie), seconded (Frank), and unanimously **Voted: to moved forward with the company Broadreach Planning & Design to conduct the Bicycle/Pedestrian Study Update for BACTS Long Range Plan.**

Rob will contact Broadreach and begin a negotiation for a scope of work and as well as a budget for the contract. It was moved (Charlie), seconded (Michael),

unanimously ***Voted:*** that Rob will present the contract information with Broadreach at the next Policy Committee Meeting.

9. 2010-2011 TIP Project Discussion- *continued from the last meeting*

The work plan is being printed and sent to the Governor today for approval.

10. Other Business

Rob provided the committee with an email send to all MPO directors on the State money and an update on Stimulus projects.

At last week's Signal Committee Meeting on of the agenda items included an extension of work on the Signal Study from J.W. Sewall. There is \$3,000 left in the budget, Sewall would be willing to use that money to prioritize the recommendations from the BACTS area wide study. It was moved (Bob), seconded (Charlie), and unanimously ***Voted:*** to approve J.W. Sewell's continued work with remaining money in the Signal Study to prioritize.

On April 15, 2009, Rob and Dianne will be attending a webinar training on traffic signal software. Dianne will send out information about the webinar via email to interested parties.

April 28, 2009 there is a LAP Workshop if staff is interested (\$50 per person)

11. Adjournment

There being no further business the meeting was adjourned at 11:45AM.

Respectfully Submitted by: *Rebecca Grzesik*