

Bangor Area Comprehensive Transportation System
Policy/Technical Committee Meeting Minutes
January 20, 2009 –Draft-

PRESENT:	Bill Reed, Veazie	Sandi Duchesne, J.W. Sewall
	Don Cooper, BACTS	Anna Price, FHWA
	Peggy Duval, Maine DOT	David Pardilla, Penobscot Nation
	Bob Osborne, Hampden	Charles Heinonen, Old Town
	Michael Waugh, J.W. Sewall	Terry Hannan, Maine DOT
	Dianne Rice, BACTS	Rob Kenerson, BACTS
	Jim Ring, Bangor	Becky Grzesik, EMDC
	Frank Higgins, Brewer	

1. Call to Order

The Bangor Area Comprehensive Transportation System Policy Committee met on Tuesday, January 20, 2009 in the Penobscot Boardroom at EMDC, 40 Harlow Street, Bangor, Maine. Bill Reed called the meeting to order at 9:50AM.

2. Approval of the December 16, 2008 Policy/Technical Committee Meeting Minutes

The Policy Committee moved (by Frank Higgins), seconded (by Charlie Heinonen), and unanimously ***Voted: to approve the December 16, 2008 Policy Committee Meeting Minutes as presented.***

3. EMDC Update: *Rob Kenerson*

Since last month’s meeting Michael Aube has taken on his role as CEO, and in that time he has met with each EMDC staff member individually. He also met with the Management Team for an extended period of time to discuss procedures and issues, as well to get a general feel for the organization. He has authorized maintenance to begin work on the building entry way ramp as it is dangerous and is currently a liability to the organization.

The standing invoices for October, November, and December are being processed through bookkeeping. Rob suggested that BACTS could pay contracted employees through the BACTS checking account which current has a balance of \$5,000.

The EMDC Audit is finished, and the draft will be presented to the board later this week. The final draft is expected for February or early March. The indirect rate is still in the negotiation phase.

Chris Shrum will be transitioning his duties from Community Services Director to Program Development and continued work with KWRED. The transition is in motion, but management is working on what the new job position should look like.

4. Signal Study Update: *Michael Waugh & Sandi Duchesne, J.W. Sewall*

The Signal Study Update draft report has been completed and was presented. The draft summarizes the work on Union Street & Broadway Systems as well as the Orono & Old Town Systems. Section B of the report defines the system structure and how to apply it throughout the BACTS area maintaining a streamline advantage for the future. All the cabinets will then be consistent, and will be easier to maintain through out the years.

Another point touched on in the report was for Old Town & Orono to update all of their systems. The report lays out a cost plan & estimate for the upgrades.

Mike is still refining the Broadway signals, specifically at the Husson & Falvey intersections. Dianne and Don will be performing timing runs on Union Street and Broadway on February 4th & 5th.

Rob requested that committee members take the report draft to review and have comments in by Friday, February 13, 2009. In the meantime, he will send out a reminder on Monday, February 9, 2009.

Rob suggested extending the contract with J.W. Sewall to include a completed signal study for the Bangor region, similar to the proposal the Auburn area put together. Since Sewall has already completed a portion, it would be appropriate for them to continue. It motioned (Jim) and seconded (Charlie) and unanimously ***Voted: that an email vote would take place regarding the extension of the J.W. Sewall contract and where the funding resources would come from and how much.***

6. RFP's

BACTS combined the Bicycle & Pedestrian Studies. Peggy Duvall assisted in editing the RFP before it goes out.

Pedestrian Study Update and Bicycle Study Update

BACTS combined the Bicycle & Pedestrian Studies. Peggy Duvall assisted in editing the RFP.

There is \$25,000 available for funding the Pedestrian and Bicycle Study Updates.

Access Management Study

There is \$30,000 available for funding the Access Management Study. The UPWP states that corridor access management plans will be developed for six specific corridors in the BACTS area. The consultant will also develop sample municipal ordinance language for access management. Rob suggested that the budget is not large enough to include all six corridors.

Several members stated that the ordinance language is a priority in the project and suggested Rob develop cost estimates for the corridors to determine the number of corridors that can be studied in the project.

Rob will send these RFP's to the committees for approval prior to their release.

7. Alternative Funding Update

John Melrose of Maine Tomorrow, John Duncan, PACTS director, and Rob have been discussing the issues concerning urban centers in Maine, and the financing options available for transportation. Rob would like to continue working with John and extend his contract into a Phase II. Rob will put a proposal together to move forward with this project.

8. Other Business

Rob is a Transportation Research Board Subcommittee Member, and last week Rob attended a TRB Meeting in Washington D.C. There was discussion of the upcoming Stimulus package (projects ready to go within 120 days) and the Authorization Bill.

9. Adjournment:

There being no further business, Jim Ring moved, Frank Higgins seconded, and was it unanimously ***Voted: to adjourn the meeting at 11:00AM.***

*Respectfully Submitted by,
Rebecca Grzesik*